DURHAM CATHOLIC
DISTRICT SCHOOL BOARD
Learning and Living in Faith

Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: June 19, 2023

Subject: **Unit4 Enterprise Resource Planning (ERP) Software System Update**

Origin: Ronald Rodriguez, Chief Information Officer – Freedom of Information and Privacy

Purpose

To provide an update to the Board of Trustees on the status of the Enterprise Resource Planning (ERP) Software System project.

Information/Analysis

As a result of circumstances beyond our control, a decision has been made to delay the scheduled August 1, 2023, launch date for the new Unit4 Enterprise Resource Planning Software System.

At this time, an assessment has been made that for the following reasons, the previously scheduled go-live date of August 1, 2023, will not be possible:

- Configuration by Unit4 is still in progress.
- Integration with key systems are not ready.
- Data cleansing is still under way.
- Data migration has been delayed due to DCDSB resources availability.
- Additional time is required to ensure 100% successful testing.
- Due diligence is required to mitigate risks.
- Collective agreements ratification.

Staff will continue to work throughout the summer with the Unit 4 team to complete the requirements for launch.

A report will be brought to the Board of Trustees in September 2023 with concrete revised timelines for implementation.

TB/RR/ll